

LAMBERHURST PARISH COUNCIL
Minutes of the Annual Parish Council Meeting held on 13th March 2018

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| Members Present | Clr Denis Cruse | DC |
| | Clr John Uren | JU |
| | Clr Rolf Smith | RS |
| | Clr Sam Nicholls | SN |
| | Clr David Hurst-Brown | DHB |
| | Clr John Francis | JF |
| | Clr Clive Stott | CS |
| | Clr Bernard Bryant | BB |
| | Clr Steve Cannella | SC |

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| In Attendance | Parish Clerk – Barbara Uren | BU |
| | Minutes Secretary – John Mottershead 2 x Members of the public | JM |

Welcome

The Chairman welcomed the councillors and those in attendance to the meeting and introduced JM the new Minutes Secretary.

1. APOLOGIES FOR ABSENCE

Barry Noakes – Borough Counsellor

2. DECLARATIONS OF INTEREST

There were none.

3. APPROVAL OF THE MINUTES OF 9TH JANUARY 2018

Pg1. Minutes of PCM not APCM – delete the word 'annual' from title on Pg.1

Agenda Next meeting date should read 17th April

Pg 3. Item 6 Management Plan should read Woodland Management Plan (insert word 'Woodland')

DC - Proposed acceptance CS and BB seconded.

4. MATTERS ARISING FROM THOSE MINUTES

Pg.2. Old School Clock

This matter is in hand.

Gala Lights

The maintenance of the Christmas lights was discussed, and a suggestion to extend them further along the High Street was put forward. It was felt that this would not be practicable as it involved crossing the road however, the clerk will look into the costs involved in additionally dressing the oak tree.

KCC LED Lighting Project

The clerk was asked about consulting with LPC's contractors regarding LED lights; and replied that they had not yet been contacted.

Pg.3. Common land & Allotments

The clerk advised that advice regarding a statement of interest for data protection had not yet been provided.

5. ACCOUNTS

JF had circulated figures and payments were approved.

These including: -

Neighbourhood Plan: £1600 in hand from old parish funds to cover items not covered by grant.

Car Park Height Barrier: £1417.50 Half contribution to cost of height barrier.
DC thanked JF.

6. COMMON LAND AND ALLOTMENTS

Woodland Management Plan

Information and pictures were provided to the council. Julian Miller (consultant) has constructed a Woodland Management Plan (WMP); and made a series of recommendations. There is potentially a lot of work that could be done to enhance areas; with a volunteer's day being proposed to kick-start the project.

The project itself will form the first application to Sussex Lund Grant. This grant is specifically set up to help people improve their local land.

Julian Miller would like to apply for a Forestry Commission grant (£1000), and it was asked if we happy to go ahead with this application?

The council gave it's full backing to the application for the Sussex Lund grant. The council also added that as these projects were generally felt to be worthwhile; it should be prepared to finance these projects from other sources if the grant is not forthcoming.

At this point the Chairman welcomed Borough Cllr Edmund Hastie

Cllr Hastie started by informing the Parish that he intends to do a charity bike ride this year and asked if the Parish had any good causes in mind that might benefit from fund raising. He then asked if we had any questions for him.

He was asked if he had concerns regarding the costs of the Civil Complex proposal; to which he replied that there were always concerns about escalating costs. He pointed out that there will be a roadshow promoting the councils' project, and he expected having to field a number of difficult questions at this time.

When the Cllr had finished, the chairman invited him to the upcoming APM
Cllr Hastie then left the meeting at 20:30

7. CORRESPONDENCE

Action

- i. **Pembury Parish Council** – Invitation to join their bid for a Mini Bus to run a Community Transport Scheme
Pembury PC have decided to withdraw their bid and the plan has been abandoned.
- ii. **Shepherd Neame** - Car Park Height Barrier: RS has succeeded in arranging for Shepherd Neame to contribute to the cost of installing the height barrier. They have also offered to use their own contractors and require a payment of £1417.50 for the work to proceed.
- iii. **The Merry Roosters** – The Hall booking Clerk has pointed out to The Roosters that the Parish Council has October 9th, which is the date set for their final dress rehearsal, booked for a possible extra ordinary meeting. Could the Parish Council change this date?
This was agreed – The Clerk to reply
- iv. **Weald of Kent Protection Society** – Offering an annual subscription of £25. For this the Council will receive monthly newsletters on action taken regarding planning applications within the parish & 3 x a year Watch on the Weald magazine.

After discussion it was agreed that the Clerk make arrangements to take up this subscription for a 1 year trial.

Information

- i. **Hussey Estates** – Giving Notice under the terms of the Licence to quit the Fair Field (Bike Track) to take effect on June 30th 2018.
- ii. **National Trust** – Email correspondence concerning Power cuts in the village.
UK Power Networks, and the Highways Agency are holding up the power cable installation. The National Trust are not at fault.
- iii. **Ministry of Housing Communities & Local Government** – Copy letter via NALC from the RT Hon Sajit Javid MP following his speech at the NALC annual conference.
- iv. **Kent Police** – Review of criteria for Police Community Support Officers to attend meetings.
- v. **Greg Clark MP** – Copy letter from new Head of Roads Policing in Kent – Data collected by Speedwatch volunteers will now be considered as valid when assessments are made.

Consultations

- i. **KALC** – (Kent Association of Local Councils) Membership Survey to be completed by the Chairman and Clerk. *Deadline 29th March.*
- ii. **Committee on Standards in Public Life** - Review of local government ethical standards. Deadline 18th May. See www.gov.uk
- iii. **TWBC Local Plan: Local Development Scheme (LDS) 2018** – *Email link sent to NP Reps. Can be viewed via TWBC's website.*
- iv. **Committee on Standards in Public Life Local Govt. Ethical Standards Review** – *Deadline 18th May (Repeated by mistake See ii. above)*
- v. **Department for Transport** – Creation of Major Road Network – *Email copied to Members.*
- vi. **KCC Kent Mineral & Waste Sites** – *T.Wells Borough: Closes sites Hadlow/Tonbridge & 5 Oak Green/Capel*
- vii. **SE Water** Draft Management Plan for the next 60-80 years – *For further information contact The Clerk.*

8. PLANNING

The planning sub-committee reported that there is nothing to draw attention to in this session other than the TWBC Planning office going paperless from 1st April. This will mean that we will not have paper plans to study in future applications; which in turn may result in problems.

9. REPRESENTATIVES' REPORTS

War Memorial Hall

Grant obtained to purchase blackout curtains.

Bewl Water

Meeting held to discuss events this year. Nothing untoward is planned.

Youth/Playground

Nothing to report

Playing Fields

Nothing to report

Buses/Transport

Bus companies statement about reviewing services. None of the local services affected.

Police

Nothing to report

Highways

Nothing to report

Footpaths

The clerk agreed to contact the landowner regarding the condition of the footpath by the entrance to Chequers Oast in the first instance.

Flooding

Data protection email sent out about property level protection. (GDPR)

Housing

Nothing to report

Common Land

Nothing further to report

Events

Nothing further to report

KALC

The chairman sent out a report about this meeting.

Parish Chairman

Nothing to report.

Business

Nothing to report.

Website

Nothing to report.

Neighbourhood Plan

Discussed as a separate item.

School

Nothing to report.

10. NEIGHBOURHOOD PLAN

A meeting was held on 26th March at 8pm in The Chequers Tea Room. The aim of the neighbourhood plan is to involve the community and make sure their voice is heard.

11. BATTLES OVER – A NATION'S TRIBUTE

A number of events are taking place for the 100 Year Commemoration of end of the Great War.

Friday 9th November the film club is showing 'The Last Journey'.

Sat 10th November in the Memorial Hall, "A Review".

Sunday 11th November Armistice Service at the cross on School Hill 10.55 am. The Beacon on The Down will be lit at 7pm. Last Post will be played by a bugler at 6.55pm precisely.

12. NEW GENERAL DATA PROTECTION ACT

The Chairman attended a meeting at Cranbrook where advice from KALC was passed on. There is no requirement to do anything to date. It was felt that it is currently only necessary to show that data protection has been considered.

13. CAR PARK BARRIER

The chairman noted that there is nothing further for us to do; and thanked those involved for negotiating with Shepherd Neame.

14. PEMBURY PARISH COUNCILLOR

Item deleted.

13. ITEMS FOR APM

It was agreed that we should invite the PCSO to the APM.

16. MATTERS OF URGENCY AT THE CHAIRMAN'S DISCRETION

The clerk noted that the flooded footpath beside the Doctors Surgery should be an item for the CL walkabout inspection.

The meeting closed at 9.50pm