

Electronic Reporting Issues - TEST SITE

Priority	CTC #	Sent	Centrik #	Description	Status	Comments
1	1	20/09/2016	CEN-1810	2 sessions required to complete LST with 2 different Examiners	DONE	In testing. Will demo on Weds. As a reminder This was a significant piece of development that was not considered in our original November timelines.
	2	15/10/2016	CEN-1811	An Instructor Signed off session can be edited by a different instructor -	DONE	In testing. Will demo on Weds.
	3	15/10/2016	N/A	Some Instructors become trainees for certain courses ie TRI Training Course. How can we set up an instructor to become a trainee?	RESOLVED	A misunderstanding - explained and understood on 25th Oct.
	4	16/08/2016	CEN-1338[a]	Cannot re-use same e mail address on a different course	DONE	In testing. Will demo on Weds.
	5	15/10/2106	CEN-2010	No function for admin to password re-set a trainee	PENDING	Agreed that ability for trainees to reset their own passwords is probably sufficient.
	6	10/10/2016	CEN-1812[a]	Session reporting page - comment box not useable	DONE	In testing. Will demo on Weds.
	7	01/10/2016	CEN-1698	Sessions - need standard topics for all sim sessions as well as some spcifically assigned topics	DONE	Solution in place via TRG 4 pop up
	8	15/10/2016	CEN-1090	My Training Courses - Explain what this is for and how it works	RESOLVED	Explained and understood on 25th Oct. Makes perfect sense for Instructors who may be both on a course themself, AND instructing trainees.
	9	10/10/2016	CEN-1683[a]	Ground School Topics - cannot make 'exam' appear	IN DEV	In development. Hope to complete by, and demo on Weds.
	10	15/10/2016	CEN-1814	Editing a topic assigned to a session: - cannot assign it to a different session	DONE	In testing. Will demo on Weds.
	11	15/10/2016	N/A	Session report - Instructor is assigned in 'session' pane but the report can be signed off by any instructor.	DONE	In testing. Will demo on Weds.
	12	10/10/2106	CEN-1812[b]	Explain save in progress and save completed. Save completed send you back to sessions overview. Then have to go back to session for instructor to sign off	DONE	These buttons have now been combined. Will demo on Weds.
	13	10/10/2106	CEN-1683[b]	Ground School Topics - Exam selected with pass mark; Does not appear in ' Individual Course Ground School' overview. How can we record an exam result?	IN DEV	In development. Hope to complete by, and demo on Weds.
	14	01/10/2016	CEN-1816	Need overall grade for each simulator session	DONE	In testing. Will demo on Weds.
	15	15/10/2016	CEN-1816	Do not need individual topics on session overview pages (Ground school and simulator). However, do need session overallgrade colour coded as standard. Individual topics can be seen in each detail, which is sufficient	PENDING	Discussed on 25th Oct and agreed that showing the individual topics is fine and useful, but that we should reorder the items on the page so that the sign-offs area is visible without needing to scroll.
5	16	10/10/2016	CEN-2011	SRG 1158 sign off population required for TYPE RATING sim training and check sessions. Also required for Instructor LPC /OPC Not required for non type rating courses	PENDING	This is another item of development that was not included in our November timelines.
	17	15/10/2016	N/A	Don't need line check, line flying under supervision, or start line check at CTC - we are not an operator	DONE	In testing. Will demo on Weds.
	18	15/10/2106	CEN-1817	need a fiction to print session reports and overall report by trainee and Trg Manager	PENDING	This is another item of development that was not included in our November timelines.
	19	15/10/2106	CEN-1338[b]	How do we archive a trainee and then retrieve the archive	DONE	In testing. Will demo on Weds.
	20	15/10/2106	CEN-872/978	How doe we archive a course and then retrieve the archive	PENDING	
	22	15/10/2016	N/A	Under 'Trainee Course' we 'start' all the trainees why do we have then have to go back to 'Courses and Trainees' to 'start crew member' again one by one to get acces to the training reports? Surely selecting start under Trainee Course should set this up automatically?	RESOLVED	A misunderstanding - explained and understood on 25th Oct.
3	23	16/09/2016	CEN-2012	Alert Course Manager function	PENDING	Originally planned for release in November, but delayed by item 1 above.We agreed that the 'Sign-off by instructor' button on each session page will have an 'Alert Course Manager' checkbox, for use when the instructor wishes to escalate an issue with a trainee's progress. If a session is signed-off with this check box checked, the system will send a notification email to the designated Course Manager and Deputy Course Manager. The email will contain a link back to the trainee's session for review.
4	24	16/09/2016	CEN-1891	Trainee Interview Records	PENDING	Originally planned for release in November, but delayed by item 1 above.Planned for development next week.
Added 07/12/2016						
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		07/12/2016	CEN-2033	1. Ability for new examiner to OVERRIDE an existing grade. Retain grey colouring, but switch back to dropdown.	PENDING	
		07/12/2016	CEN-2034	2. Archive individual trainee. Archive selected trainees. Archive entire course. Add checkbox to show archived courses. Remove archived trainee for all trainees list and from Exg trainees select list.	DONE	
		07/12/2016	CEN-2035	3. ProgrammeSector.aspx – standard skills card showing up at bottom of page!!!!	PENDING	
		07/12/2016	CEN-1817	4. Print/PDF of entire training course, including skills sections.	PENDING	
		07/12/2016	CEN-1683	5. Change skills grades to 1-4 (in place of R S N N+). OR, change the display on the summary page to 1-4 based glyphs, which can be customised on a per customer basis.	DONE, though maybe some wrinkles	
		07/12/2016	CEN-2038	6. What happened to the Cannot Proceed flag (and disabled buttons)????	DONE	
		07/12/2016	CEN-2039	7. Problem – trainers can change their own validity dates!!! Just need to remove the + button against their own records.	DONE	
			?	With the above in mind: Can a trainee change their records / reports? - Check?	?	I should certainly hope not -

		07/12/2016	CEN-2040	8. Separate alert to T/Ms (Item 23) – different from Cannot Proceed. Doesn't need a comment. Simply says "Your attention is drawn to XXXX doing course YYYY. Click here to review". Goes to course manager and deputy.	DONE	
		07/12/2016	CEN-1086	We agreed previously that trainers would have a 24 hour cool off period where they could change their report before being locked out from changing that report - check?	DONE	
		07/12/2016	?	Allocation of course manager produces too many cced emails re: registration. Ops Admin only to receive these emails		
		07/12/2016	?	Update on L3 IT requirements?		